

*This form is used to advise that a commercial activity has ceased, and should be removed from the register.  
This form should be typed rather than handwritten (apart from the signature field).  
Please submit the completed form to Jonathan Higginson by email at [j.higginson@unsw.edu.au](mailto:j.higginson@unsw.edu.au).*

## Activity Details

Faculty / Division \_\_\_\_\_ School / Centre \_\_\_\_\_  
Activity Name (brief title) \_\_\_\_\_  
CAR Number \_\_\_\_\_ Finance Project Code \_\_\_\_\_

## Time Of Cessation

On what date did this commercial activity cease? \_\_\_\_\_

## Reason For Cessation

Why did this commercial activity cease?

## Objectives

Did this commercial activity meet its original objectives? Please provide details.

## Remaining Balances

*Please enter the chartfields to which any balance remaining in the Finance Project Code will be transferred.*

Business Unit	Fund	Dept. ID	Program	Class	Project / Grant
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

## Approval

*This section must be signed by an "Approval Authority" as defined in the Guidelines. Generally, this is the Dean or Division Head.*

Name \_\_\_\_\_ Position \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_